**Sanction:** This meet is sanctioned by USA Swimming and Indiana Swimming.

**Sanction number: IN15087 Host:** Brownsburg Swim Club (**BBSC**)

**Location:** Indiana University Natatorium

901 West New York St Indianapolis, IN

**Pool Facility:** Two 25 yard courses with Kiefer-McNeil lane lines will be utilized. Competition Pool

depth is 9 feet at the start end. Colorado timing systems with scoreboard display will be used. The diving well will be available for supervised warm-up and cool-down.

The competition course has been certified in accordance with 104.2.2C(4). The copy of

such certification is on file with USA Swimming.

**Eligibility:** Swimmer(s) must be registered with USA Swimming prior to the competition (202.3.4B).

Age as of January 23, 2015 shall determine swimmer's age for the entire meet (205.2.2).

Indiana Swimming does not process on-site registration (202.2.9 F).

Rules: Current USA Swimming and Indiana Swimming rules will govern this meet.

202.3.2 - At a sanctioned competitive event, USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down. The Meet Director or Meet Referee shall assist the athlete in making arrangements for such supervision

 $202.2.9 \ D-Any$  swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

202.2.9 H – Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, restrooms or locker rooms.

ISI rule - Coaches MUST constantly display their current USA Swimming coach credential to gain deck access. The meet referee reserves the right to ask for coach credential display and/or deny deck access if coach does not comply or card is no longer valid/current.

ISI Inclusion - In swimming competitions, the competitor must wear only one swimsuit in one or two pieces except as provided in USA Swimming rule 205.10.1. All swimsuits shall be made from textile materials. For men,the swimsuit shall not extend above the navel nor below the knees, and for women, shall not cover the neck, extend past the shoulder, nor extend below the knee.

ISI Inclusion - Coaches MUST constantly display their current USA Swimming coach credential to gain deck access. The meet referee reserves the right to ask for coach credential display and/or deny deck access if coach does not comply or card is no longer valid/current.

202.2.9 I – Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is strongly discouraged.

**Meet Format:** This meet will consist of prelims and finals in the 13-14 and Open divisions. All 10-Under and 11-12 age groups will be timed finals. There will be "BB" minimum times on all individual events. The Brownsburg Swim Club reserves the right to allow their swimmers to swim all events without the "BB" minimum restriction. Both competition pools will be used at the same time. The Meet Director reserves the right to move age groups to different pools to facilitate the smooth running of preliminary sessions.

> Friday events will be timed finals. **All Friday event entries must be pre-verified.** Preverification must be received by e-mail or mail no later than 5:00 p.m. Wednesday, January 7<sup>th</sup>, 2015.

The 1650 freestyle will be an Open event. The 1650 freestyle will **not** be scored as an individual event but will count toward the team's score. We will swim eight (8) heats of swimmers filling the fastest four (4) heats by gender with the right to combine genders and extend seedings until all heats are filled. Swimmers must provide a timer for the 1650. Swimmers are responsible to provide a lap counter should they choose to use one.

The Friday evening events will be swum by age group. We will swim the fastest five (5) heats of swimmers in each event. The list of swimmers qualifying for the Friday evening events will be e-mailed to entry chairpersons no later than Monday, January 12<sup>th</sup>, 2015 and will also be posted on the Brownsburg Swim Club website, www.brownsburgswimclub.com. Swimmers are responsible to provide a lap counter for the 500 freestyle should they choose to use one.

Note: Refunds will be made to teams for those swimmers who are removed from Friday events.

- **Awards:** Custom medals for the 13 and Over divisions 1<sup>st</sup> thru 8<sup>th</sup>.
  - Triple Rosette ribbons for the 12 & Under divisions.
  - Medals for the first place relay and rosette ribbons for relays 2<sup>nd</sup> thru 8<sup>th</sup>.
  - Team trophies for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place teams.
  - High point awards for boy and girl in each age group.

Awards will be available to a coach or team representative at the end of each session. All awards for each team must be picked up at the end of the meet.

No awards will be mailed.

#### **Scoring:**

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Individual events:
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20, 17, 16, 15, 14, 13, 12, 11, 9, 7, 6, 5, 4, 3, 2, 1 Relavs:

40, 34, 32, 30, 28, 26, 24, 22, 18, 14, 12, 10, 8, 6, 4, 2

**Entry Limit:** All swimmers will be limited to three **(3)** events per day, excluding relays. After the

scratch deadline, if too many events are entered, swims will be accepted in numerical order. **No refunds of entry fees** will be made to swimmers who enter more than three

events per day.

**Limitations**: The Brownsburg Swim Club reserves the right to limit the number of entries in one or

more events to maintain a reasonable length of the meet. In the event that entries are limited, the host club will return the entry fees to the club(s) whose swimmers are not allowed to compete in the specific event(s).

#### **Entry Fees:**

Indiana Swimming Athlete Surcharge:	\$2.00 per athlete
IUPUI Natatorium Athlete Renovation Fee:	\$1.50 per athlete
Friday events	\$4.00 per event
Individual events 13-14 & Open:	\$5.00 per event
Individual events 10 & Under & 11-12	\$4.00 per event
All Relays	\$6.00 per event

#### **Entry Deadline:**

Entries will be accepted starting at 8:00 a.m. on December 15, 2014. Entry deadline will be January 2, 2015. We will extend the deadline if the meet is not full.

Brownsburg Swim Club reserves the right to refuse any additional entries, including updates, that adversely affect the meet timeline.

The meet will be run using Hytek's Windows Meet Manager. Entries should be made by email. Entries not submitted by a Hytek Entry file will be subject to a \$50 entry fee for teams with more than 5 swimmers.

**All entries must be in yard times.** There will not be conversions from meters to yards. Time updates will be accepted until January 7, 2015.

**Within one week of your notification of acceptance**, the Summary Page and Release and Hold Harmless agreement, and a check for entry fees **must be sent**.

Make checks payable to Brownsburg Swim Club.

Acceptance will be considered conditional until the required forms and check are received.

Entry Chairperson: Carla Berryman

Mail Forms/Check To: Carla Berryman

4572 E County Road 1000 N

Pittsboro, IN 46167

E-mail Entries To: <a href="mailto:entries@brownsburgswimclub.com">entries@brownsburgswimclub.com</a>

**Missed Cuts:** 

Indiana Swimming has revised their management of Missed Cuts. The new system is the responsibility of the host club. The fines are the same:

\$5 if not able to prove and paying AT the meet to the host.

\$6 if not able to prove and paying AFTER the meet and payable to Host.

If unproven/unpaid after 30 days, an additional \$50 fine shall be assessed and payable to

If unproven/unpaid after 60 days, club and swimmers will be suspended from competing in ISI sanctioned meets. Host will notify ISI so that any future sanctioned meets in IN can be checked for team participation in IN via pre-meet registration

Missed Cuts books will be located outside the swimming pro shop on the pool level.

Acceptable forms of verification are:

USA Swimming Sanctioned or approved meets:

College, High School, Junior High, YWCA or YMCA meets sanctioned by their respective governing organizations;

Websites (provided that the web host address is printed on the copy); and

Verification slips, time cards, timing system tapes or photocopies of such which are

signed and dated by a referee.

**Scratch Rule:** For all 13-14 and Open events, the Scratch rule as stated in the current USA Swimming Rule Book will be in effect (207.11.6D&E), modified as stated below. The Scratch Deadline for all sessions will be 45 minutes prior to the start of the session. **Note:** Swimmers in the 13-14 and Open Preliminary Sessions, who have checked in and miss an event that they did not scratch, will be scratched from their next individual event that session. Swimmers in the 13-14 and Open who fail to compete in a Finals will be scratched from any events in that session and will be required to sign an Intent to Compete form prior to the Scratch Deadline for their next session or they will be scratched. An Intent to Scratch form will be available. Failure to scratch from finals on Sunday will result in a \$50 fine.

For 10 & U and 11-12 Events, there will be no penalty for failure to scratch.

**Psych Sheets:** Will be available for purchase at the meet.

**Final Results:** Results will also be posted on the Brownsburg Swim Club web site:

www.brownsburgswimclub.com. Results will also be emailed to Entry Chairperson for

each team.

**Results:** Meet Mobile will be available on a best effort basis.

**Admission:** Only swimmers, coaches, meet volunteers and officials will be allowed on deck.

Spectators will be charged admission (children under 10 are free):

\$8/day Weekend Pass: Day Pass: \$20

Parents **will be** allowed on deck for the 1650 event as each swimmer **must** provide a timer for his/her swim. (Parents entering the deck for the 1650 must congregate at the

bottom of the Main Stairs from where they will be escorted on deck.)

**Smoking:** No smoking is allowed on IUPUI premises.

**Hospitality:** Breakfast, lunch, and dinner will be provided for coaches and officials.

**Meet Schedule:** 

**Friday:** Warm-up for the 1650 will be from 1:30 p.m. to 2:00 p.m. with the meet

starting at 2:15 p.m. Warm-ups for the evening events will be from 4:30 p.m.

to 5:15 p.m. with the meet starting at 5:30 p.m.

Saturday& a.m

**Sunday:** 

Session warm-ups 6:45 a.m.-7:45 a.m. with the meet starting at 8:00 a.m.

**p.m** Session warm-ups not before 12:30 with the meet beginning one hour after the

start of warm-ups.

**Finals** Warm-ups will start following the end of the afternoon session and the meet

will begin one hour later, but not before 5:00 p.m.

**Check In:** Swimmers **must** be checked in <u>45 minutes prior</u> to the start of each session. Sign-in sheets will be posted on the walls at the top of the stairwell on the mezzanine level. As soon as scratches are completed, heat and lane assignments will be posted.

#### **USA Swimming Officials:**

We would appreciate any help your club's USA Swimming registered and certified officials may be willing to give us on deck. With a meet of this size, we rely on officials from other clubs. Please complete and attach the accompanying Officials Volunteer form to your entry. Advance notice allows us to accommodate position assignments and hospitality arrangements.

Please bring your USA credentials and a photo ID to the sign in at the bottom of the Main Stairs.

Official briefings will be held approximately 45 minutes prior to the start of the session in the Northwest corridor.

MeetJay WatsonMeetRob Wilson

Referee: Director:

36 Ridgeway Dr 5626 Independence Ave Brownsburg IN 46112 Indianapolis IN 46234

<u>we4watsons@sbcglobal.net</u> robwilson@brownsburgswimclub.com

Friday, January 23, 2015 Afternoon Session

Warm-up at 1:30 p.m.-2:00 p.m.

Meet Starts 2:15 p.m.

Women	BB Standard	Age	Event	BB Standard	Men
1	21:27.19	Open	1650Y Free	20:13.29	2

Friday, January 23, 2015 Evening Session

Warm-up at 4:30 p.m.-5:15 p.m.

Meet Starts at 5:30p.m.

Women	<b>BB</b> Standard	Age	Event	<b>BB Standard</b>	Men
3	6:22.39	13-14	500Y Free	6:01.69	4
5	6:12.69	Open	500Y Free	5:47.89	6
7	6:38.59	11-12	500Y Free	6:32.79	8
9	3:17.29	10 & U	200Y I.M.	3:16.29	10
11	5:42.19	13-14	400Y I.M.	5:20.29	12
13	5:32.89	Open	400Y I.M.	5:07.69	14

Saturday, January 24, 2015

**Morning Session** 

Warm-up at 6:45 a.m.-7:45 a.m.

Meet Starts at 8:00 a.m.

	BB			ВВ	
Women	Standard		Event	Standard	Men
15	2:40.79	13-14	200Y I.M.	2:30.29	16
17	2:36.79	Open	200Y I.M.	2:23.29	18
19	1:22.99	13-14	100Y Breast	1:16.69	20
21	1:21.99	Open	100Y Breast	1:13.59	22
23	2:36.29	13-14	200Y Back	2:27.09	24
25	2:32.99	Open	200Y Back	2:20.69	26
27	1:12.19	13-14	100Y Fly	1:07.09	28
29	1:10.69	Open	100Y Fly	1:03.89	30
31	1:06.29	13-14	100Y Free	1:01.59	32
33	1:04.99	Open	100Y Free	58.69	34
35		13-14	400Y Med.Relay		36
37		Open	400Y Med. Relay		38

Saturday, January 24, 2015

**Afternoon Session** 

Warm-up not before Noon

**Meet Starts 1 hour later** 

varin up in	ot belote 1100	TVICE Sta	ito i motili		
Women	BB Standard	Event		BB Standard	Men
39	2:49.49	11/12	200Y I.M.	2:47.39	40
41	35.69	10 & U	50Y Free	34.99	42
43	31.69	11/12	50Y Free	30.69	44
45	1:45.59	10 & U	100Y Breast	1:41.99	46
47	1:28.69	11/12	100Y Breast	1:26.49	48
49	1:40.39	10 & U	100Y Fly	1:39.39	50
51	1:19.39	11/12	100Y Fly	1:17.59	52
53	43.29	10 & U	50Y Back	43.19	54
55	36.09	11/12	50Y Back	36.09	56
57		10 & U	200Y Med.Relay		58
59		11/12	200Y Med.Relay		60

### Sunday, January 25, 2015 Morning Session

Warm-up at 6:45 a.m.-7:45 a.m.

Meet Starts at 8:00 a.m.

	1			_	
Women	BB Standard		Event	BB Standard	Men
61	2:22.89	13-14	200Y Free	2:14.19	62
63	2:19.99	Open	200Y Free	2:08.39	64
65	3:00.19	13-14	200Y Breast	2:47.59	66
67	2:56.39	Open	200Y Breast	2:40.49	68
69	1:12.69	13-14	100Y Back	1:08.29	70
71	1:10.79	Open	100Y Back	1:04.69	72
73	2:40.09	13-14	200Y Fly	2:28.89	74
75	2:34.89	Open	200Y Fly	2:22.29	76
77	30.49	13-14	50Y Free	28.19	78
79	29.99	Open	50Y Free	26.89	80
81		13-14	400Y Free Relay		82
83		Open 400Y Free Relay			84

### Sunday, January 25, 2015 Afternoon Session

Warm-up not before Noon

**Meet Starts 1 hour later** 

Variation and 1100 to 0110 to 1100 to 1					
Women	BB Standard		Event	BB Standard	Men
85	42.39	10 & U	50Y Fly	41.39	86
87	34.59	11/12	50Y Fly	34.69	88
89	2:58.29	10 & U	200Y Free	2:50.19	90
91	2:29.69	11/12	200Y Free	2:25.99	92
93	47.79	10 & U	50Y Breast	47.49	94
95	40.59	11/12	50Y Breast	40.29	96
97	1:33.49	10 & U	100Y Back	1:30.79	98
99	1:19.49	11/12	100Y Back	1:17.49	100
101	1:21.09	10 & U	100Y Free	1:19.39	102
103	1:08.29	11/12	100Y Free	1:06.99	104
105		10 & U 200Y Free Relay			106
107		11/12	200Y Free Relay		108

### **Summary Page**

Please supply the information requested below and send your Summary Page, Release and Hold Harmless forms, and check to Carla Berryman; 4572 E County Road 1000 N; Pittsboro, IN 46167. Make check payable to the Brownsburg Swim Club.

Club N	Name:		Club			
Indiana	a Swimming Athlete Surcharge:	# Boys + # Girls	X	\$2.00 =	= \$	
IUPUI	Natatorium Athlete Surcharge:	# Boys + # Girls	X	\$1.50 =	\$	
Event I	Entry Fees:					
Boys	Friday Events	Number of IE's		x \$4.00 eac	h	
	13-14 & Open Events	Number of IE's		x \$5.00 eac	h	
	10 & Under, 11-12 Events	Number of IE's		x \$4.00 eac	h	
	Relays	Number of Entries		x \$6.00 eac		
Girls	Friday Events	Number of IE's		x \$4.00 eac	h	
	13-14 & Open Events	Number of IE's		x \$5.00 eac	h	
	10 & Under, 11-12 Events	Number of IE's		x \$4.00 each		
	Relays	Number of Entries		x \$6.00 each		
	Check #	ORAFT		Total Enclo	osed	
Club Official Submitting Entry (Please Print):  Name:				ches' Names: (l	Please Print)	
					<del></del>	
	S:					
	,					
	ip:					
	#: (					
Pleas	e indicate where vou w	ould like the Final Res	ults em	ailed:		

### **Release and Hold Harmless Agreement**

In consideration of being permitted to participate in this swim meet, and for other good and valuable consideration, the undersigned for himself, his successors and assigns, hereby releases and forever discharges the host clubs, and their Board of Directors, USA Swimming, IUPUI Natatorium and each of their respective officers, agents, employees, members, successors and any other persons in any way connected with this meet, from any and all liabilities, claims, demands, actions, or causes of action of whatever kind of character arising out of or in connection with said event. Further the undersigned shall indemnify and hold harmless the host clubs, USA Swimming, the IUPUI Natatorium and the officers, trustees, agents, employees and members of the foregoing and all other persons in any way and claims arising out of or in connection with any injury, including death, or alleged injury of damage to property sustained or alleged to have sustained in connection with or to have arisen out of said event.

Executed thi	s day of	
Signature of	Club Official or Coach:	
Did you inc	lude: Check	
	Pre Verification Forms	
	Summary Page	ORDE
	Release and Hold Harmless Form	

### **OFFICIALS VOLUNTEER SHEET**

If you have officials coming, please let us know. We will appreciate the help from your officials for any sessions!

NAME	Phone #	E-mail	LEVEL	FRI PM	SAT AM	SAT PM	SUN AM	SUN PM
		alf						

If your team has a Coordinator of Officials, please send:	
Name	
Email	

## 32<sup>nd</sup> Annual Circle City Classic Invitational January 23 - 25, 2015 Club Entry Chairperson Information Sheet

- 1. **The Summary Page** and the **Release and Hold Harmless Agreement,** a hard copy of the entries and check **must be sent within 7 days of notification** of acceptance. Failure to send all of these can be cause for rejection. Make checks payable to Brownsburg Swim Club.
- 2. The Meet Entry Chairperson will e-mail each club notification of acceptance. We fully understand your needs to confirm transportation and hotel accommodations.
  - Notification of acceptance will be conditional until the accompanying paperwork (See item 1) and check have been received. The Brownsburg Swim Club will send a final confirmation of acceptance when the paperwork and check have been received.
- 3. Regarding your entries:
  - During morning prelims, 13-14 year olds' events and Open events for each gender are swum in different pools. Depending on the number of entries in each age group, Open Relays may begin at one pool before the 13-14 individual events are completed at the other pool. **Meet Officials** are not obligated to delay the Open Relays until the completion of the 13-14 events.
  - If you enter a swimmer in more than three events in one day and do not scratch back to three by that days scratch deadline, we will remove the highest numbered event to reduce the count to three.
  - If you enter a swimmer at a time lower than the "BB" time standard, we will change the time to equal the "BB" time for purposed of preverification of the Entries. **You risk a missed cut and associated fine**.
  - Time updates will be accepted until January 7<sup>th</sup> 2015.
  - As long as the meet is not full, we will try to accommodate late entries from your team if they are received by e-mail before January 7<sup>th</sup>. We reserve the right not to accept any late entries in events that will adversely affect the time line.
- 4. Pre-verification for Friday events must be received by e-mail or mail no later than 5:00 p.m. Wednesday, January 7<sup>th</sup>, 2015. **Circle the names or ensure names are readable** on transmitted copy. Acceptable pre-verifications include: USA Swimming Sanctioned or approved meets, College, High School, Junior High, YWCA or YMCA meets sanctioned by their respective governing organizations, websites (provided that the web host address is printed on the copy), Verification slips, time cards, timing system tapes or photocopies of such which are signed and dated by a referee. The list of swimmers qualifying for the Friday evening events will be e-mailed to entry chairpersons no later than Monday, January 12<sup>th</sup> 2015, and will also be posted on the Brownsburg Swim Club website: <a href="https://www.brownsburgswimclub.com">www.brownsburgswimclub.com</a>.

### **Coaches Information Sheet**

- Only swimmers, workers, officials and certified coaches will be allowed on deck. Parents will be allowed on deck for the 1650 event. Swimmers must provide a timer for the 1650.
   Swimmers must provide a lap counter should they choose to use one.
- 2. Lane assignments for warm-ups will be posted on the computer room windows. A copy of the warm-up lane assignments will be included in each coach's meet packet. Warm-up will likely be split into Group A and Group B sessions.
- 3. Friday afternoon 1650's are limited to the fastest 24 swimmers. Friday evening events are limited to the fastest 40 swimmers. Swimmers **should** check in for these events regardless of their seed position as alternates will be taken based on those swimmers who have checked in.
- 4. Pre-verification for Friday events must be received by e-mail or mail no later than 5:00p.m. Wednesday, January 7<sup>th</sup>, 2015. **Circle the names or ensure names are readable** on transmitted copy. Acceptable pre-verifications include: USA Swimming Sanctioned or approved meets, College, High School, Junior High, YWCA or YMCA meets sanctioned by their respective governing organizations, websites (provided that the web host address is printed on the copy), Verification slips, time cards, timing system tapes or photocopies of such which are signed and dated by a referee. The list of swimmers qualifying for the Friday evening events will be e-mailed to entry chairpersons by Monday, January 12<sup>th</sup>, 2015, and will also be posted on the Brownsburg Swim Club website: <a href="https://www.brownsburgswimclub.com">www.brownsburgswimclub.com</a>.
- 5. Swimmers **must** check in for all events <u>45 minutes</u> **prior** to the start of each session. Sign-in sheets will be posted on the walls at the top of the stairwell on the mezzanine level. Highlight the swimmer's name and events, with the highlighter provided, to indicate your intention to swim. Put an "X" through any event a swimmer will be scratching with a pen or pencil. Failure to check in will result in the swimmer being scratched from that event. **It is the responsibility of the swimmer to be properly checked in for each event.**
- 6. We will **not** be using a "Clerk of Course". Swimmers are responsible to report to the blocks for their events. We will not insert swimmers into subsequent heats if they miss their assigned heats. Missed swims will cause scratch for penalty situations for 13 and over events.
- 7. Finals are for the 13-14 and "Open" events **only**. The top 16 swimmers from the prelims will compete in finals. The 30 minute scratch rule is in effect for all Prelims events, USA Swimming Rulebook 207.11.6. An Intent to Scratch form will also be available.
- 8. During the 13-14 and Open Preliminary Sessions, a swimmer who misses an individual event that they had not scratched will be scratched from their next individual event. Swimmers in the 13-14 and Open who fail to compete in a Finals will be scratched from any subsequent events in that session and will be required to sign an Intent to Compete form prior to the Scratch Deadline for their next session or they will be scratched.

- 9. First and last names **must be** on all relay cards.
- 10. During morning prelims, 13-14 year olds' events and Open events for each gender are swum in different pools. Depending on the number of entries in each age group, Open Relays may begin at one pool before the 13-14 individual events are completed at the other pool. **Meet Officials are not obligated to delay the Open Relays until the completion of the 13-14 events.**
- 11. A large number of awards are being distributed. To eliminate any problems we are restricting awards pick-up to **one** team representative. Awards not picked up will **not** be mailed.
- 12. Your USA Swimming credentials will be your entrance pass to the hospitality room.
- 13. Questions about an Official's calls must be taken to the Referee on deck and then to the Meet Referee. Questions should not be taken to the Official making the call. Other questions about the meet should be directed to the Meet Director.
- 14. Missed Cuts books will be located at the bottom of the Main Stairs. We encourage all teams to take care of missed cuts during the meet.

Thank you for your cooperation in regards to these items. By communicating these concerns to you now, we hope to avoid possible problems.